

## **CLERK'S REPORT SINCE THE APRIL MEETING.**

### **Tarecroft Wood & Rivenhall Thicks.**

Request for TPOs on Elm Trees submitted to BDC.

Reply received from BDC indicating that, in their opinion, TPOs are not appropriate. A full copy of their reply will be in the May circulation box.

I have communicated again with ECC regarding the freehold transfer of Tarecroft Wood to the PC, I await their reply..

### **Public Footpaths.**

Three walks plus maps have now been listed on the PC website.

Everything else is included up to date.

### **Essex County Fire & Rescue at Durwards Hall/Kelvedon Park.**

Nothing further to report.

### **Braintree District Local Highways Panel.**

Investigating further with regard to the One-Way system at the Railway Bridge on Oak Road and the PC's action/involvement if no grant money is forthcoming. The legal opinion is that the Council can 'contribute' but not undertake the scheme.

### **Casual Vacancy.**

Notices received from BDC are displayed on the PC notice Boards.

There will be a Poll on 17<sup>th</sup> May 2012 and BDC will issue Poll Cards prior to this taking place..

### **ECC repair work to Rickstones Road.**

Communication sent to ECC as recorded in the Council minutes.

Further complaints have been sent to ECC from the Chairman as a result of the continual erosion of the verges, which has further exposed the roadside drains and resulted in drain blockages by silt and stones.

### **Annual Parish Assembly.**

Arranging for the printing of the Annual Report and the Community Information Leaflet.

Annual Reports delivered to the Vice-Chairman for the arrangement of deliveries.

Agendas sent out to representatives invited to attend.

### **Maintenance matters.**

Litter Picking traffic warning signs ordered, received and deposited in shed for use by the Maintenance Contractor.

### **BDC MiCommunity Fund.**

Nothing further to report.

### **Training Courses.**

Attending course relating to the General Power of Competence on Friday 27<sup>th</sup> April. A further course, and cost will be necessary to complete and submit my new Module 7 of the CiLCA qualification.

### **Parish Council Website.**

All relevant information is up to date, including a new section covering Parish Walks.

**Planning Matters.**

Communication to BDC re applications detailed in the Minutes of the April meeting.  
Receiving details of new planning applications and details of those granted or refused.

**ECC & SBC Joint Waste Development Document.**

Nothing further to report.

**BDC's 'Allocations Development Plan Document'.**

Nothing further to report.

**Finance.**

Reconciling the monthly budget figures and the Bank Statement.  
Accounts submitted to Internal Audit check - no adverse report - and the Annual Return produced for External Audit.  
External Audit notices displayed on the PC notice boards.  
Liaison with Ladywell Accountancy Services regarding the end of year statements required by H. M. Revenue & Customs.

**Coffee Morning PC 'Surgery'.**

Attending this on a fairly regular basis along with Councillors.

**Liaison with Chairman.**

Liaison with the Chairman upon various items of correspondence, and the photocopying/collection, as necessary, of planning applications.

Keith Taylor (Parish Clerk)  
24<sup>th</sup> April 2012.