

## **CLERK'S GENERAL PARISH REPORT FOR MARCH 2013.**

### **Parish Council Precept/BDC PSG.**

Acceptance letter re proposals for the future payments to Parish and Town Councils forwarded, as requested, to BALC via email.

The date of the PC Precept meeting has been altered to **Monday 16<sup>th</sup> December 2013.**

### **Finance.**

Preparing documentation for the 31<sup>st</sup> March end of year Audit report and the claim for reimbursement of VAT for year 2012/13.

The Department for Communities and Local Government has confirmed that the appropriate sum for parish councils in England for the purposes of section 137(4) (a) of the Local Government Act 1972 ("the 1972 Act") for 2013-2014 is £6.98 per resident.

### **BDC - LDF.**

Reply from BDC re Forest Road development:

"The process is likely to include the following stages:

Developers will work on drawing up a draft masterplan, including infrastructure requirements; public consultation on the draft masterplan, including consultation with BDC, statutory bodies RPC and WTC; preparation of masterplan; approval of masterplan by BDC; application for planning permission and S106 agreement; planning approval; site construction.

The masterplan is likely to be fairly straightforward for a site of 300 but it could take several months for the developers to prepare initial draft plans, they are likely to hold discussions with planning officers on these draft proposals. BDC have not been approached with any draft proposals yet and may not be approached for several years."

### **BDC - Street Cleaning Agreement 2013/14.**

Completing the required Activity Report and invoice and submitting the same to BDC for payment in the sum of £1,705.20, which includes an inflationary increase this year of 2.2% in line with the BDC increase in fees and charges.

### **Annual Parish Assembly.**

Continuing the process of compiling the PC Annual Report together with the Community Information leaflet.

### **Parking revisions along Church Road.**

The request for the extension of the parking restrictions along Church Road are to be considered by the North Essex Parking Partnership at their next meeting. All the necessary documentation has been completed and submitted via BDC as required.

### **Training Courses.**

Cllr. Clark booked into the Law & Procedures Course for 25<sup>th</sup> April 2013 at the Talbard Room, Foakes Hall, Great Dunmow.

### **Local Post Office, Church Road.**

No further information to hand.

### **BDC Draft Site Allocations etc consultation.**

Subsequent to consultation between the Clerk and Chairman, the PC response was forwarded to BDC on 14<sup>th</sup> February 2013. Receipt acknowledged.

### ECC Elections.

Notices displayed on all PC notice boards with effect from 26<sup>th</sup> March until 2<sup>nd</sup> May 2013.

### A12 slip & Oak Road junction.

A copy of the relevant PC minute forwarded to Mr. Cooper (HA).

### Braintree District Local Highways Panel.

Chairman reports as follows:

*Rickstones Road - Investigation into flooding, drains and verge **approved** and **funded** and timetabled for June 2013. No date for actual work, which also remain unfunded.*

*Oak Road Railway Bridge - Scheme **fully approved** and **funded**. Plans drawn up but inaccurate. Discussions with local farmers about need to get large machinery through - which can be achieved. New plan to be drawn up with correct dimensions. Traffic lights proposal dropped, priority system instead with priority from A12.*

*Oak Road Weight restriction - With Cabinet Member for decision as still listed as Red (against policy). Listed as supported by £5k from RPC. ECC investigation into traffic diversion implications to be carried out and this is **funded** - will include liaison with HA.*

### ECC Roads Maintenance.

Notification of the broken bollard in Oak Road, the overhanging trees along Henry Dixon Road and the pothole outside No 504 Rickstones Road reported via the ECC website.

Flooding under A12 bridge in Henry Dixon Road reported to HA and ECC. HA contacted ECC requesting clearance of silt and investigating longer term solutions. Atkins sub-contractors attended site on 20<sup>th</sup> March to reset the pumps and ECC Highways Engineers also cleared the drainage system and the silt left on the road; the damaged footway was being repaired on 21<sup>st</sup> March. The road was subsequently flooded yet again with vehicles mounting the newly repaired footway to pass under the bridge. This has **once again** been reported to both the HA and ECC.

### Church Road Zebra Crossing.

Damaged illuminated post reported to Mid Area Essex Lighting and pot hole again reported. Illuminated post now removed but with no date given for its reinstatement.

### Tarecroft Wood.

Obtaining some preliminary costings for possible legal fees and rabbit fencing should Members consider proceeding with obtaining the freehold of this woodland from ECC.

### Planning Matters.

Receiving details of those applications granted or refused.

Endeavouring to ascertain details of the MDC planning application for a solar farm at Little Braxted Hall.

The planning application for the extension of Elm Hall Primary School has been approved by ECC; construction operation hours are 07.00 to 18.00hours Monday to Friday and 07.00 to 13.00hours Saturday and at no other times, including no other times on Sundays, Bank or Public Holidays.

### Coffee Morning PC 'Surgery'.

Attending this on a fairly regular basis along with Councillors.

### Liaison with Chairman.

Liaison with the Chairman upon various items of correspondence, the agenda for the next meeting and the photocopying/collection, as necessary, of planning applications.

Keith Taylor (Parish Clerk)  
26<sup>th</sup> March 2013.