

CLERK'S REPORT SINCE THE MAY MEETING.

Tarecroft Wood.

I have communicated again with ECC regarding the freehold transfer of Tarecroft Wood to the PC. ECC indicate they should have a policy in place by the middle of June!!

Public Footpaths.

The signed copy of the P3 Agreement was forwarded to Adam Jenkins at ECC Rights of Way immediately after the last meeting.

Adam will set up a training session direct with Stanley Brailey in due course.

Essex County Fire & Rescue at Durwards Hall/Kelvedon Park.

Nothing further to report.

Braintree District Local Highways Panel.

BDC Chief Executive, Mr. Allan Reid, has agreed to highlight the local concerns of Parish Councils regarding lack of urgency for repairs etc at the next meeting of the Highways Liaison Panel.

Casual Vacancy.

Attending the Election Count and passing all relevant documents to the successful candidate ready for the June Council meeting.

ECC Roads Maintenance.

I have reported the pothole outside numbers 54/56 Church Road together with the uprooted bollards at the junction of Oak Road and Henry Dixon Road. I have also requested that Rickstones Road be swept to clear all the rubble resulting from the recent rainfall.

Advanced notice has been received regarding works to Rickstones Road and I have requested further details from ECC Highways.

Annual Parish Assembly.

Compiling and circulating the minutes of this meeting.

Maintenance matters.

Arranging, with the local volunteer, for the purchase of bedding plants for the local planters along Church Road.

Revised Code of Conduct (Draft).

Receiving and perusing the above so as to recommend that at the June meeting the PC agree in principle to adopt the revised Code of Conduct.

BDC MiCommunity Fund.

Additional feedback form completed and returned to BDC indicating the PC's dissatisfaction with the purpose and operation of the Fund.

Training Courses.

Completing my dissertation relating to the General Power of Competence for my new Module 7 of the CiLCA qualification. This has now been submitted for verification by SLCC.

Parish Council Website.

All relevant information is up to date.

Planning Matters.

Communication to BDC re applications detailed in the Minutes of the April meeting.

Receiving details of new planning applications and details of those granted or refused.

Arranging for the special meeting on 16th May 2012 to discuss the planning application relating to

Appleford Farm and sending the submission to BDC.

Liaising via email with the Chairman (whilst I was on holiday abroad) regarding applications received which required action within 14 days).

ECC & SBC Joint Waste Development Document.

Nothing further to report.

BDC's 'Allocations Development Plan Document'.

Nothing further to report.

Finance.

Reconciling the monthly budget figures and the Bank Statement.

All documents required have been submitted to the external auditor as requested.

Coffee Morning PC 'Surgery'.

Attending this on a fairly regular basis along with Councillors.

Liaison with Chairman.

Liaison with the Chairman upon various items of correspondence, and the photocopying/collection, as necessary, of planning applications.

Keith Taylor (Parish Clerk)

5th June 2012.