

**RIVENHALL PARISH COUNCIL
MINUTES OF THE ANNUAL COUNCIL MEETING HELD 07 MAY 2014.**

Present: Cllrs. Abbott, Bills, Wright, Prime, Brailey, Clark and Turner.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk and 1 member of the public.

907.. Election of Chairman.

Proposed by Cllr. Bills, seconded by Cllr. Wright that Cllr. Abbott be re-elected as Chairman. There were no other nominations.

This was agreed by an unanimous vote. Cllr. Abbott acceded and signed the Chairman's Acceptance of Office.

908.. Election of Vice-Chairman.

Proposed by Cllr. Wright, seconded by Cllr. Abbott that Cllr. Bills be re-elected as Vice-Chairman. There were no other nominations.

This was agreed by an unanimous vote. Cllr. Bills acceded.

909.. To receive apologies for absence.

There were no apologies for absence received.

910.. Disclosure of pecuniary Interests relating to matters on this Agenda.

The Clerk advised that being an elected representative for an area was not of itself reason enough to constitute an interest in an item. An interest would be created where there was a direct personal connection to any item. (*Information received from BDC April 2014*)

911.. To approve and sign the Minutes of the meeting held on 1st April 2014.

The minutes were **unanimously approved** and then signed by the Chairman.

912.. Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

- The removal of the 30mph signs subsequent to the introduction of the 30mph restriction along the whole of Oak Road has resulted in increased traffic speed into the village.
- Fly-tipping has occurred at the recycling site in Oak Road - Chairman will advise BDC accordingly.

913.. To appoint Council representatives to outside bodies:

The following nominations as per 2013/14 were **unanimously agreed:**

RPFA - Cllr. Bills

BALC - Cllr. Prime

EALC - Cllr. Prime

Braintree District Local Highways Panel - Cllr. Abbott

Tree Warden - Cllr. Clark

Emergency Contact - Cllr. Wright

Footpath liaison including ECC P3 - Cllr. Brailey

Henry Dixon Hall Charity - Cllr. Clark

Essex Police liaison - Cllr. Bills

Community Speedwatch - Cllr. Bills

Passenger Transport liaison - Cllr. Prime

914.. Matters for Discussion:

i. Grass verges near the Railway Bridge in Oak Road.

A scheme for the reinstatement of these verges using "Grass Crete" will be submitted to the Braintree District Local Highways Panel.

- ii. Preservation of local woodland.
Proposed by Cllr. Brailey, seconded by Cllr. Wright that BDC be requested to place Tree Preservation Orders on the mature standard trees remaining in both Tarecroft Wood and Rivenhall Thicks. **This was agreed by a vote of 5 in favour, 1 against and 1 abstention.**
- iii. County Highway maintenance.
 ECC Highways advise that Braxted Park Road will be closed so that repairs can be undertaken to Appleford Bridge from 12 May to 23 May 2014.
 The Highways Agency are to be advised that the cut-off switch to the pump at the A12 and Henry Dixon Road underpass is inoperative.
- iv. General Maintenance.
 The Chairman has organised a working party, at 10.00 hours on Saturday 10 May 2014, to repair the grass verges previously reported to ECC Highways.
 BDC agree to the planting of a Holm Oak on the main Village Green **Members agreed to** undertake the maintenance of this tree.
 The maintenance Contractor be requested to cut back the overgrown borders of the A12 footway at Rivenhall End and to trim back the nettles along the footway along Oak Road.
It was agreed to allocate the sum of £50.00 for summer flower planting in Rivenhall End.
- v. Essex Green Transport Conference, 09.30 on 20 May 2014 at Essex Records - Office.
 Any Member wishing to attend this conference should contact the Clerk for registration without delay.

915.. **Planning Matters:**

New Applications:

There were no new applications to consider.

Planning Results:

There were no planning results to report.

Planning Appeals:

It would appear that the haulage company previously using Appleford Farm have complied with the planning conditions and relocated elsewhere.

916.. **Ongoing Planning Issues:**

- i. Local Development Framework.
 The Chairman reported that the whole process may have to begin again due to a revision of the proposed future housing needs within the district.
 As it stands, Kelvedon Park/Durwards Hall has been included as an industrial site contrary to local objections. The Chairman has written in protest at this unilateral decision to the BDC Chief Executive.
- ii. Rivenhall Airfield.
 Bradwell Quarry Sites A3 & A4 - Scoping Opinion - ECC gave approval to this Scoping Opinion on 31 March 2014.
 The Chairman is to attend a Quarry Liaison meeting in June 2014.
- iii. ECC Waste Development.
 Nothing further to report.
- iv. ECC Minerals Plan.
 A considered response has been submitted to ECC within the deadline of 24 April 2014, receipt acknowledged.
 The Chairman is to meet with representatives from Little Braxted PC relative to this issue.

v. Braintree District Local Highways Panel:

The very latest information remains as follows:

Oak Road Railway Bridge - widen footway and introduce priority working - Previously fully **AGREED** and **FUNDED**. Looking positive - final drawings due, which suggests the UKPN situation is resolved. However, a local landowner has threatened taking legal advice if the width is not 4.3m - LHP officers say it will be 4.3m, which means a slightly narrower footway.

Oak Road one-way weight restriction towards the A12 junction -

Previously **AGREED** subject to surveys and now scheduled for delivery 2014/15. Panel agreed at January meeting to put an additional £7,500 into detailed design. Main hold up is cost of signs on A12. Good agreement of Panel members that the scheme needs to be delivered along with improvements to A12 junctions (Highways Agency future scheme).

Rickstones Road widening, new drainage and kerbing - RAG rated Amber - design complete and meeting agreed to fund and proceed scheme in 2014/15. Following site meeting with ECC Highways Cabinet Member, £75,000 central funds allocated so net cost to BLHP is reduced. Estimated total cost £130,772. This scheme has been signed off by the cabinet Member for Highways and will now proceed.

Church Road layby at church - Panel previously agreed to commission design at cost of £1.5k. Estimated scheme cost £20k.

Pedestrian access at Colemans Bridge junction with Colchester Road/Eastways/Motts Lane- Scheme cancelled.

Extend safety railing at Rivenhall School, Church Road - awaiting validation and did not appear on agenda. ECC asked at meeting to put it back on agenda for July meeting.

20mph restriction outside the School entrance is still to be finalised and submitted.

Extend 30mph (or introduce 40mph buffer) northwards along Church Road Rivenhall - Speed survey now conducted which showed average speeds of 42mph southbound and 46mph northbound. ECC state this shows "excellent compliance" with 60mph speed limit (!!). It was pointed out to ECC that it shows high speeds close to the edge of a 30mph limit where there is a primary school and church. Officers agreed to reconsider.

New bus stops Church Road - scheme fully delivered now that flags and poles have been installed.

New scheme to remove existing confusing signage and install new along Church Road and Oak Road warning of low railway bridge and weight restriction. Awaiting validation.

917.. Correspondence received since the date of this agenda.

- Essex Wide Litter Campaign.
BDC are arranging a district wide litter pick on 14 June and PCs can register an interest. The PC collecting the most amount of litter will win a Handi Cart.
It was agreed that the Clerk register the Council's interest in this litter pick.

918.. Reports from PC Representatives.

There were no reports to be brought to this meeting.

919.. Finance matters:

- i. To agree accounts for payment.

Proposed by Cllr. Prime, seconded by Cllr. Brailey and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

960	Aon U K Ltd	£1102.67	Insurance premium 14/15
961	Solagen Ltd	£252.00	Dismantle VAS
962	EALC	£190.47	Subscription 14/15
963	Ann Clarke	£60.00	Internal audit fee 13/14
964	K. P. Taylor	£275.37	Salary/expenses April
965	Kempco Ltd	£145.20	Printing.
966	A. Walsh	£411.28	Maintenance April

ii. To agree and sign the Internal Audited Annual Return.

It was unanimously agreed that the Chairman sign the Internally Audited Annual Return.

iii. To review the Clerk's salary.

Proposed by Cllr. Bills, seconded by Cllr. Prime and unanimously agreed that the Clerk be paid a salary of £3524.40 per annum (£293.70 per month) with effect from 1 April 2014 in accordance with the latest NALC agreed pay scales and that the basis for calculating the Clerk's salary be carefully considered at the Precept Meeting in December 2014.

920.. Information exchange and items for the next agenda.

- Parking restrictions at the recycling site. Next agenda.
- The Clerk will provide Cllr. Clark with a copy of the up to date inventory.

921.. Dates of future meetings:

Tuesdays 3rd June in The Henry Dixon Hall and 1st July in Rivenhall Village Hall, both commencing promptly at 20.00hours.

Items for the June meeting to the Clerk by 23rd May at the latest.

922.. Closure.

The Chairman closed the meeting at 21.40 hours.

Signed: Date:

CHAIRMAN