

**RIVENHALL PARISH COUNCIL
DRAFT MINUTES OF THE ANNUAL COUNCIL MEETING HELD 2 MAY 2017.**

Present: Cllrs. Abbott, Wright, Knubley, Clark, Anderson, Turner and Prime.

In the Chair: Cllr. Abbott

Also present: Parish Clerk, BDC Cllr. Bowers and 9 members of the public.

1441. Election of Chairman

Proposed by Cllr. Wright, seconded by Cllr. Anderson that Cllr. Abbott be re-appointed as Chairman. There were no other nominations. It was **unanimously agreed** that Cllr. Abbott be re-elected as Chairman. Cllr. Abbott accepted, signed the Chairman's Declaration of Acceptance of Office and took the chair.

1442. To receive any apologies for absence.

There were no apologies for absence.

1443. Disclosure of Pecuniary Interests relating to matters at this meeting.

Cllr. Abbott declared non-pecuniary interests in all matters relating to ECC and the BDLHP. Also a pecuniary interest in item 1450 (17/00738/FUL).

1444. Members to review their Register of Interest forms.

There were no amendments required.

1445. Election of Vice-Chairman.

Proposed by Cllr. Anderson, seconded by Cllr. Abbott that Cllr. Wright be re-appointed as Vice-Chairman.

There was a counter proposal by Cllr. Clark, seconded by Cllr. Prime that Cllr. Turner be elected as Vice-chairman but this was not carried.

By a vote of 4 to 3 it was agreed that Cllr. Wright be re-elected as Vice-Chairman. Cllr. Wright accepted.

1446. To approve and sign the minutes of the meeting held on 4 April 2017.

The minutes were **unanimously approved** and then signed by the Chairman.

1447. Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

- Increase in the number of HGVs crossing Appleford Bridge towards and from the Commodity Centre - **Next Agenda**.
- The level of Administration costs shown in the Annual Report.
- The proposed level crossing closures.
- Parking in Foxden.
- Rivenhall Park development.
- The diseased tree at the Village Hall close to the sheds.

1448. To appoint council representatives to outside bodies:

It was **unanimously agreed** to make the following appointments:

RPFA: Cllr. Anderson

BALC: Cllr. Prime

EALC: Cllr. Knubley
 BDLHP: Cllr. Abbott
 Tree Warden: Cllr. Clark
 Emergency Contact: Cllr. Wright
 HDH Charity: Cllr. Clark
 Police Liaison: Cllr. Anderson
 Passenger Transport Liaison: Cllr. Prime
 Primary School: Cllr. Anderson

1449. Matters for discussion.

i. Potters Level Crossing.

Potters level crossing will be closed with replacement footpaths put in place in due course. The PC recommendation has not been accepted and NR has proposed a new FP from Hoo Hall across to join with FP48 then south across to join Oak Road at the Railway Bridge and then FP47

Proposed by Cllr. Prime, seconded by Cllr. Knubley and unanimously agreed that, as Network Rail has chosen this option originally opposed by the Parish Council, and following representations from local residents, the Clerk contact the Secretary of State for Transport recommending that this crossing not be closed as there is almost a two-mile clear sight along the track in both directions and the only incident recorded at this crossing was a suicide some years previously.

ii. Possible parking restrictions in Foxden.

A local resident has expressed concern over vehicles blocking the turning area where emergency vehicles etc. should be able to turn; there is also a fire hydrant in that locality.

It was unanimously agreed that the NEPP be requested to attend a site meeting to inspect the location and to ascertain what action could be taken to alleviate problem.

iii. Highway Maintenance.

- ECC has again been requested to undertake remedial surface repairs at the entrance to The Drive, off Henry Dixon Road.
- A request has also been made for remedial repairs to the footway along Rickstones Road.

iv. General Maintenance.

- Advertising for the American Diner along the A12, particularly that on the Parish Council bus shelter - **Next Agenda.**
- Greenfields poor quality grass cutting of the small Village Green - Greenfields (Mr. White) agreed to report back after investigation.

1450. Planning Applications:

New Applications:

17/00642/NMA: 16 Tusser Close - Change of rear white pvcu window to white french doors with silver effect Juliet balcony.

Members raised no objection to this application.

17/00711/FUL: 49 St. Mary's Road - Demolition of existing porch and erection of single storey front extension.

Members raised no objection to this application.

17/00738/FUL: 3 Waterfall Cottages, Park Road - Erection of two storey extension.

Before any discussion Cllr. Abbott left the meeting and Cllr. Wright took the Chair.

Following detailed input by local residents and subsequent discussion it was **proposed by Cllr. Wright, seconded by Cllr. Anderson and agreed by a vote of 3 to 2 with 1 abstention** that this application be recommended for refusal for the following reasons: The cottages are historic terraced properties in a countryside location and, therefore, this application is totally inappropriate being too large and including all-night intrusive lighting detrimental to other residents and local wildlife including bat species that roost in the inter-linked roof spaces.

Planning Results.

17/00208/FUL: 53 St. Mary's Road - single storey annex.

Application granted.

17/00536/ECC: IWMF, Rivenhall Airfield - change of stack height.

BDC raised no objections.

17/00518/NMA: 16 Tusser Close - change of render finish.

Application refused.

Planning Appeals.

There were no planning appeals to be reported.

1451. Ongoing Planning Issues:

- i. A12 & A120 Projects.
There was nothing further to report at this meeting.
- ii. BDC Local Plan.
There was nothing further to report at this meeting.
- iii. Bradwell Quarry.
There was nothing further to report at this meeting.
- iv. IWMF.
See 1449 above re BDC response.
- v. Coleman's Farm Quarry.
Site access has been developed onto Little Braxted Lane and a further site access is currently being developed onto Braxted Road, close to Appleford Bridge.
- vi. BDLHP
The very latest information remains as follows:
 - a. *7.5T weight restriction, Oak Road* - The ECC Cabinet Member has decided to withdraw his decision to drop this scheme. This means it will **NOT** now go to the Scrutiny Committee. A new report will be drawn up and that will include further work on whether an exemption can be given to the landowner for access to his field.
 - b. *Extended 30mph limit along Church Road* - Discussions continue regarding a possible reintroduction of the original proposal for a 40mph "buffer" zone.
 - c. *Rectory Lane* - the blocking up of the lane has been rejected. 'Quiet Lane' signs are to be erected at both entrances to Rectory Lane in due course.
 - d. *Oak Road* - a new scheme submitted re HGVs ignoring weight and height warnings going down Oak Road to the railway bridge. Numerous residents have complained recently, police called, etc as HGVs try to reverse back causing chaos. The 2 suggestions to the BDLHP are to liaise with all satnav providers to

detail the road as unsuitable for HGVs and to install some form of height warning system between the Rickstones Road junction and Hoo Hall Lodge to alert drivers to go no further if they are in over-height vehicles.

(e) The Chairman has submitted a new scheme - erection of "Beware Horses" warning signs along Rickstones Road.

(f) A new scheme for improvements to the junction of Rectory Lane and Rickstones Road has been submitted. (Suggested that the 2 current, out of date, bend warning signs be replaced with current standard 20mph advisory signs warning of bends plus concealed junction. Also that the road lining at the junction be looked at to make it as safe as possible with consideration given to make it safe for pedestrians crossing while using the John Ray Walk.)

(g) A new scheme is to be considered for submission re the bend on Church Road close to the northern bound bus stop opposite where the wall has been damaged outside the residential property.

1452. Correspondence received since the date of the agenda.

There was no additional correspondence to be reported.

1453. Reports from PC Representatives.

There were no reports to be considered.

1454. Finance matters:

i. To agree accounts for payment.

Proposed by Cllr. Abbott, seconded by Cllr. Wright and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

1165	Kempco Ltd.	£167.40	Printing Reports
1166	A. Clarke	£60.00	Internal Audit 2016/17
1167	E.A.L.C.	£215.72	Affiliation fees 2017/18
1168	P.G. Groundcare Ltd.	£429.30	Maintenance April '17
1169	June Bala	£108.00	Litter picking April '17
1170	K.P. Taylor	£316.90	Salary & expenses April '17
1171	Karen Bridge	£92.25	Litter picking April '17

ii. To agree and sign the Internal Audited Annual Return.

It was **unanimously agreed** that the Chairman sign the internally audited Annual Return for 2016/2017.

1455. Information exchange and items for the June agenda.

- * The increased numbers of HGVs contravening the 7.5t weight restriction along Oak Road has been reported to Trading Standards Enforcement, Essex Police and BDC Planning Enforcement.
- * The creation of a new footpath from Rivenhall Church along Church Road to link with Footpath 25 towards Silver End - **Next Agenda.**
- * Footway lighting along Rickstones Road opposite Rectory Lane - **Next Agenda.**
- * Ask ECC as to when the 'Quiet Lane' signs for Rectory Lane will be erected.
- * Prevention measures to safeguard children running from the play area to the car park at the Albert Moss Playing Field.

- * The Chairman and Cllr. Prime are to inspect the trees along the perimeter of the playing field.

1456. Ten minute public feedback.

There was no feedback.

1457. Dates of future meetings.

Tuesdays 6 June in The Henry Dixon Hall, and 4 July in Rivenhall Village Hall, both commencing promptly at 20.00 hours. Items for the June meeting to the Clerk by 26 May at the latest.

1458. Closure.

The Chairman closed the meeting at 21.50 hours.

Signed..... Date:.....

CHAIRMAN