



Rivenhall Parish Council

SERVING THE COMMUNITIES OF RIVENHALL AND RIVENHALL END
IN THE BRAINTREE DISTRICT IN THE COUNTY OF ESSEX

Mrs Amanda Brown Locum Clerk to the Parish Council

Email: clerk.rivenhallpc@gmail.com

Website: www.rivenhallparishcouncil.net

All members of Rivenhall Parish Council are hereby summoned to attend the Annual Parish Council Meeting on Tuesday 7th May 2024 at 19:30 hours at the Rivenhall Village Hall.

AJ Brown

Locum Clerk

30th April 2024

AGENDA

24/01 Election of Chairman

Chairman to sign the Acceptance of Office

24/02 Election of Vice Chairman

Vice Chairman to sign the Acceptance of Office

24/03 To receive and approve apologies of absence

24/04 Declaration of Disclosable Pecuniary Interests, Non-Registrable Interests and other Registrable Interests.

24/05 To approve the minutes of the meeting held on 2nd April 2024 and sign minutes for 5th March and 2nd April.

24/06 Appoint Representatives for 2024-2025:

EALC, HDH Charity, Passenger Transport Liaison, Primary School, PRoW Liaison, Emergency contact, IWMF Liaison, Coleman's Quarry Liaison.

24/07 Public Participation Session – 15 minutes maximum

24/08 Receive County & District Councillors Reports

24/09 Planning

24/00697/REM | Application for the approval of Reserved Matters (Access, Appearance, Landscaping, Layout, Scale) for 225 dwellings (including 69 Affordable Homes); public open space (including sports pitches and facilities, equipped area for play, parkland and other greenspace); an all-vehicle access from Evans Way, a bus turning loop on-site; cycle and pedestrian connections to Rickstones Road; sustainable drainage systems; landscaping; and associated infrastructure and development pursuant to outline planning permission 20/02060/OUT granted 05.01.2023 and as varied by application 23/01901/VAR for: Outline application with all matters reserved for up to 230 dwellings including affordable homes; public open space including sports pitches and facilities, neighbourhood equipped area for play, parkland and alternative natural greenspace, vehicular access via Forest Road and Evans Way, a bus, cycle and pedestrian connection to Rickstones Road, sustainable drainage systems, landscaping and all associated infrastructure and development. | Phase 4 Land North East Of Rectory Lane Rivenhall Essex. Comments submitted by 21st May.

24/00854/HHPA 29 St Mary's Road, Rivenhall. CM8 3PE
Single storey rear extension. No comments required.

24/00899/HH | Proposed part two/part single storey rear extensions & single storey front extension. | 481 Rickstones Road Rivenhall Essex CM8 3HH. Comments submitted by 27th May.

Norwich to Tilbury Pylons – consultation: <https://pylonseastanglia.co.uk>

24/10 Finance

To consider the Internal Auditor's Report for 2023/2024

The Chairman to sign off the 2023/24 final accounts

Sign AGAR

Banking – What to do going forward?

To agree payments:

Clerk's salary: March £113.16 and April £411.56 total £524.72

HMRC: £55.60

RFO's salary: £120

Hall hire charge: £27

Litter Picking: £315

Invoice for APM leaflets: £18 (reimbursement to Cllr Macrae)

P G Groundcare Ltd £490.38

Remittance from BDC for ½ yearly precept – paid into the Unity Account £7,610

24/11 Notice Board at Bluebells

Report from Councillor Macrae

24/12 Items for June Meeting

Dates for future meetings:

04.06.24 (HDH), 02.07.24 (VH), 06.08.24(VH), 03.09.24(HDH), 01.10.24(VH),05.11.24(VH),
03.12.24(HDH), 17.12.24(HDH) Budget & Precept meeting

24/13 Date for Interviews

Interviewing of candidates for the position of Clerk/RFO

24/14 Closure of Meeting