

CLERK'S GENERAL REPORT FROM 26th FEBRUARY 2020 TO 31ST MARCH 2020.

Finance/Administration.

Everything is up to date.

I have finalised the Accounts for year 2019/2020 and these will be submitted for Internal Audit. The AGAR 2019/20 Part 2 (copy emailed with the April agenda) will have to be signed by the Chairman prior to the Internal Audit. I will endeavour to get these two matters sorted during April.

The request for the VAT refund for 2019/20 has been forwarded to HM Customs & Excise in the sum of £1010.74.

The BDC 2020/21 Street Cleaning Grant request and supporting documents have been forwarded in the sum of £1952.15.

Work continued on the compilation of the Annual Report 2019/20 but due to the COVID-19 restrictions some details have required amendment. The publication of this year's Report may have to be restricted to the council website as a result of COVID-19.

The Annual Parish Assembly has been cancelled due to the COVID-19 health and safety restrictions.

General Maintenance.

The council's maintenance contractor has cleaned back the soil and low growth from the footway along Oak Road. He's been requested to remove the largely dead ivy covered tree from near the street light on the A12 steps at Henry Dixon Road and to cut down to a few feet the elder tree growing at the base of the lighting column.

The broken planters have been removed and due consideration will be given to future replacements in due course.

Three Parishes Liaison Meetings.

The next meeting should be hosted by Rivenhall on Thursday 18th June 2020, commencing at 19.30 hours in St. Barnabas' Hall, Cressing. However, this meeting will probably need to be cancelled due to the COVID-19 health and safety restrictions.

Tree Planting.

A request has been submitted to BDC for the planting of trees at the southeast corner of the Albert Moss Playing Field as agreed at the March meeting and earlier with the RPFA. BDC's response "*...no problem in principal...but will inspect the area indicated*".

Litter.

Additional notices have been displayed at the recycling site on Oak Road, as per the March minutes.

Colemans Quarry.

Comments re the planning application for the ready mix plant have been forwarded to ECC as per the March minutes,

Proposed development South of Rickstones Road.

Nothing further to report at this time.

Public Rights of Way.

Work continues on the John Ray Walk junction with Rickstones Road to try to stop the flooding in that area.

Planning Applications.

All relevant planning applications have been dealt with.

BDLHP.

The March Highways Panel meeting was cancelled due to the COVID-19 health and safety restrictions.

Highways Maintenance.

Rickstones Road will eventually be the subject of a road closure for up to 5 nights to enable footway repairs, patching, kerbing and covers.

Various highway flooding issues have been reported to ECC Highways.

Liaison with Chairman.

Liaison with the Chairman upon various items of correspondence, the agenda for the next meeting and planning application documents as necessary.

Keith Taylor (Parish Clerk)
31st March 2020.