

**RIVENHALL PARISH COUNCIL
DRAFT MINUTES OF THE COUNCIL MEETING HELD ON 4TH MAY 2021
HELD ELECTRONICALLY DUE TO THE COVID-19 HEALTH RESTRICTIONS.**

All councillors took part via email.

2087. To confirm the Chairman, Vice-Chairman and other Council representatives in post for the year ending 31st March 2022, as per the current Covid-19 regulations.

The Chairman, Vice-Chairman and other representatives **were confirmed in post** as follows:

Chairman:	Cllr. Abbott
Vice-Chairman:	Cllr. Wright
Reps for outside bodies:	
RPFA:	Cllr. Cairns
BALC:	Cllr. A'Lee
EALC:	Cllr. A'Lee
BDLHP:	Cllr. Abbott
HDH Charity:	In abeyance, but Cllr. Turner is a Trustee.
Passenger Transport:	Cllr. Prime
Primary School:	Cllr. Wright
PRoW Liaison:	Cllr. Cairns
Emergency Contact:	Cllr. Wright

2088. Disclosure of any Pecuniary Interests relating to this agenda.

Cllr. Abbott declared non-pecuniary interests in all matters relating to ECC, and the BDLHP, and **did not participate** in any discussions re BDC planning applications.

2089 To agree the minutes of the meetings held on 6th April 2021.

The minutes were **approved**.

2090. Matters for Discussion:

i. Highway Maintenance.

(a) John Ray Walk- comments re (a) running a pipe down the JRW to take water currently discharging onto the lane or (b) to request that ECC takes enforcement action to stop the discharge (from private land).

Members expressed a preference for enforcement action to be taken by ECC to stop the discharge of water from private land onto The John Ray Walk.

(b) Work is now complete in Rectory Lane and Church Road near to the shop but ECC say there's more work to be done at the Oak junction which will also include the drains.

ii. General Maintenance.

All matters appear to be up to date.

2091. Planning Applications:

i. New Applications:

All applications are currently dealt with electronically.

21/00889/HH: Proposed two-storey side and rear extension - 461 Rickstones Road. 'No Comments' letter returned to BDC.

CC/BTE/101/19/6/1: External lighting for new SEND school, Rickstones Road.

Reply to ECC as follows "If the lighting proposals are strictly adhered to RPC has no comment to make..."

21/01203/HH: First-floor side extension - 16 Foxden. 'No Comments' letter returned to BDC.

ii. Results:

iii. The following application was granted by BDC:

20/02125/HH: Single storey rear extension - 304 Rickstones Road

iii. Appeals:

There was nothing to report at this meeting.

iv. Enforcement:

There was nothing to report at this meeting.

2092. Ongoing Planning Issues:

i. A12 to A120 widening.

There was nothing to report at this meeting.

ii. BDC Local Plan.

There was nothing to report at this meeting.

iii. Bradwell Quarry.

There was nothing to report at this meeting.

iv. IWMF

A RPC representative on the IWMF Liaison Committee will need to be appointed at the June meeting.

v. Colemans Quarry.

A RPC representative on the Colemans Quarry Liaison Committee will need to be appointed at the June meeting.

vi. BDLHP.

Creation of the new Church Road Public Right of Way, estimated cost £3000.00, has been transferred too the 2021/2022 programme of work.

The next scheduled meeting should be on Thursday 24th June 2021.

2093. Finance matters:

i. To consider the Internal Auditor's Report for 2020/21.

The Internal Audit has been completed with no comments raised by the auditor.

ii. The Chairman to sign off the 2020/21 Final Accounts.

Subsequent to the close of the meeting the Chairman signed the AGAR Section 1 to close the 2020/21 accounts.

iii. To agree accounts for payment.

With full **agreement** the following cheques were drawn:

1424	£2076.00	BDC	Agreed contribution re path at the V. Hall
1425	£60.00	Ann Clarke	Internal Audit fee for year 2020/21
1426	£144.00	Andrew Wilson	Litter picking April '21
1427	£916.04	Zurich Insurance	Renewal premium 2021/22
1428	£ 429.00	P. G. Groundcare Ltd.	Maintenance April '21
1429	£356.90	K. P. Taylor	Salary/expenses April '21

2094. Information exchange and items for the June agenda.

* Confirmation that meetings from June onwards must revert to face-to-face as Covid-19 Regulations are rescinded.

- * The Chairman has requested, on behalf of the RPFAs, that a section of railing be installed for safety along the new footway behind the Village Hall where there is a gap between the retaining wall and the basketball fence.
- * By agreement, the 3 Parishes meeting scheduled for 24th May has been postponed so that the meeting can be held face-to-face.

2095. Dates of future meetings.

1st June 2021 in The Henry Dixon Hall and 6th July in the Rivenhall Village Hall, both meetings starting promptly at 19.30 hours.

Further items for the June agenda to the Clerk by 21st May at the latest.

2096. Closure.

Signed:

Date: 1st June 2021

CHAIRMAN