

**RIVENHALL PARISH COUNCIL
MINUTES OF THE BUDGET/PRECEPT MEETING HELD ON 17TH DECEMBER 2021 IN
RIVENHALL VILLAGE HALL.**

Present: Cllrs. Abbott, Wright, Cairns, Elliott and Prime.

Also present: Parish Clerk.

2168. Apologies for absence.

An apology was received from Cllr. M. A'Lee.

2169. Declarations of Pecuniary Interests relating to this agenda.

Cllr. Abbott declared a pecuniary interest in item 2170(ii) relating to the Chairman's allowance.

2170. Discussion and Agreement of the proposed budget items for year 2022/23.

The Clerk had, with the agenda distributed via email to each Member, copies of his budget estimate to 31st March 2022 and for the year 2022/2023.

Following a brief discussion it was **proposed by Cllr. Elliott, seconded by Cllr. Wright and unanimously agreed** that the following Budget figures be adopted for the year 2022/2023.

i.	Parks & Open Spaces:	£7,580
ii.	Administration:	£8,899
iii.	Payments made under Section 137:	£120
iv.	Reserve Fund:	£5,000

2171. Requirements under the Audit Regulations.

i. Appointment of Responsible Financial Officer (RFO).

Proposed by Cllr. Abbott, seconded by Cllr. Prime and unanimously agreed that the Parish Clerk continue as the Responsible Financial Officer for the year 2022/2023.

ii. Appointment of Internal Auditor.

Proposed by Cllr. Abbott, seconded by Cllr. Wright and unanimously agreed that Mrs. Ann Clarke be reappointed Internal Auditor for the year 2022/2023.

2172. To set the Precept for the year 2022/23.

Taking the Budget figures from item 2170 above, the proposed Budget for 2022/2023 is £16,599 excluding £5,000 from Reserve Funds for any major/capital expenditure. Less the BDC's estimated Street Cleaning Grant of £1,797 the estimated Budget expenditure for 2022/2023, therefore, is £14,802.

Proposed by Cllr. Abbott, seconded by Cllr. Wright and unanimously agreed that the Precept amount of £14,000 be levied for the year 2022/2023.

This gives an estimated Band D equivalent Council Tax of £46.27, £0.59 less than for 2021/2022.

This Budget and Precept **was unanimously** recommended for final approval at the next Parish Council Meeting on 4th January 2022.

2173. Date of the next meeting.

Tuesday 4th January 2022 at 19.30 hours.

2174. Closure.

The Chairman closed the meeting at 19.45 hours.

Signed:.....
CHAIRMAN

Date: 4th January 2022