

**RIVENHALL PARISH COUNCIL
DRAFT MINUTES OF THE BUDGET/PRECEPT MEETING HELD ON 16TH DECEMBER 2020
HELD ELECTRONICALLY DUE TO THE COVID-19 HEALTH RESTRICTIONS.**

All councillors took part via email.

2043. Declarations of Interest.

Cllr. Abbott declared a pecuniary interest in item 2045 (ii) re the Chairman's Allowance.

2044. Discussion and Agreement of the proposed budget items for year 2021/2022.

The Clerk had, with the agenda, distributed to each Member copies of his budget estimate to 31 March 2021 and for the year 2021/2022.

It was **agreed** that the following Budget figures be agreed for the year 2021/2022:

i.	Parks & Open Spaces.	£7575.00
ii.	Administration.	£8852.00
iii.	Payments made under Section 137.	£116.00
iv.	Reserve Fund.	£7000.00

2045. Requirements under the Audit Regulations.

i. Appointment of Responsible Financial Officer (RFO).

It was **unanimously agreed** that the Parish Clerk continue as the Responsible Financial Officer for the year 2021/2022.

ii. Appointment of Internal Auditor.

It was **unanimously agreed** that Mrs Ann Clarke be reappointed Internal Auditor for the year 2021/2022.

2046. To set the Precept for the year 2021/2022.

Taking the budget figures at item 2044 above, the proposed budget for 2021/2022 is £16,543.00 excluding £7,000.00 from reserve funds for any major/capital expenditure. Less the BDC's estimated Street Cleaning Grant of £1,952.00 the estimated budget expenditure for 2021/2022, therefore, is £14591.00.

It was **agreed** that a Precept amount of £12300.00 be levied for the year 2021/2022.

This gives an estimated Band D equivalent Council Tax of £46.69, £1.83 more than for 2020/2021.

This Budget and Precept was recommended for final approval at the next Parish Council meeting on 5th January 2021.

2047. To consider any planning applications with decision date prior to the January meeting.

There were no planning applications that warranted immediate attention at this meeting.

2048. Date of the next meeting.

Tuesday 5th January 2021 and will be electronically convened.

2049. Closure.

The Chairman could not sign the minutes at the January meeting due to the COVID-19 restrictions.