

**RIVENHALL PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON 7 APRIL 2015**

Present: Cllrs. Abbott, Bills, Wright, Prime, Clark and Turner.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk and 9 members of the public.

1073. To receive apologies for absence.

There were no apologies for absence.

1074. Disclosure of Pecuniary Interests relating to matters on this Agenda.

Cllr. Abbott declared non-pecuniary interests in all matters relating to ECC and the BDLHLP.

1075. To approve and sign the Minutes of the meeting held on 3 March 2015.

The minutes were **unanimously approved** and then signed by the Chairman.

1076. Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

- Traffic light control at lay-by work at the Church [Item 1079(v)(b)].
- Colemans Farm Quarry application - Access via the A12 [Item 1079(iv)].
- Rectory Lane (Protected Lane) [Item 1077(i)].
- Future possible upgrading of the A12 to 6 lanes?
- Inadequate highway signs at the Oak Road Railway Bridge - Chairman to raise with ECC.

1077. Matters for Discussion:

- i. The future preservation of Rectory Lane as a Protected Lane.
Proposed by Cllr. Wright, seconded by Cllr. Prime and unanimously agreed that all the residents of Rectory Lane be consulted upon the proposal to introduce a vehicle cul-de-sac along Rectory Lane with vehicular access only from Rickstones Road whilst maintaining a through route for walkers and cyclists. The approval of all residents will be required before any further action will be considered.
- ii. Further monitoring requested by NEPP re the Parking issues at the recycling site, Oak Road.
Proposed by Cllr. Prime, seconded by Cllr. Bills and unanimously agreed that no further action be taken regarding this issue.
- iii. Annual Report & Annual Parish Assembly agenda.
Copies of the Annual Report are available for Members to deliver at the end of April in advance of the A.P.A.
The draft agenda for the A.P.A. **was approved** and will be published in due time.
- iv. Elections 7 May 2015.
The Clerk reminded Members that the closing date for nominations is not later than 16.00 hours Thursday 9 April 2015.
- v. Use of VAS at various locations.
The estimate from Solagen for a replacement signface and new battery, plus call out and labour charges is £1289.00 with a lead-in time of 4-6 weeks.
It was **proposed by Cllr. Prime, seconded by Cllr. Clark and agreed by a vote of 3 to 1 with 2 abstentions** that an order for a 30mph signface plus a new battery and erection on the existing post in Henry Dixon Road be placed with Solagen. Also that consideration of any relocation of the VAS in Church Road be deferred until ECC has completed the extension of the 30mph limit.
- vi. BDC survey re parish open spaces, sports and recreational facilities.
There was nothing further to add to the existing BDC survey.

Proposed by Cllr. Clark, seconded by Cllr. Bills and unanimously agreed that the Clerk write to the local landowner, Mr. S. Brice, asking if he would be prepared to once again provide some land at the rear of the properties along Oak Road for recreational purposes.

vii. Provision of a litter bin at the rear of the Village Hall.

Proposed by Cllr. Wright, seconded by Cllr. Abbott and unanimously agreed that a Super Trimline 50SL Litter Bin be ordered from Glasdon UK at an estimated cost of £87.00 including post fixings; but that the order be deferred pending information from BDC as to whether or not they would be prepared to supply and install a litter bin free of charge.

viii. The further expansion of the Commodity Centre on Braxted Park Road.

Proposed by Cllr. Prime, seconded by Cllr. Wright and unanimously agreed that the Clerk write to Maldon District Council requesting that any further planning applications relating to the Commodity Centre be referred to this council for comment/observation as this site lies very close to the parish boundary and the majority of HGV access is via Rivenhall end and Appleford Bridge. A request also to be addressed to Great Braxted Parish Council asking for information as and when they are notified of any future planning applications relating to the Commodity Centre.

ix. County Highway Maintenance.

No information has been received regarding the outstanding repairs along Oak Road.

ECC confirm that the ditch and pipe along Oak Road is the responsibility of the Rivenhall Oaks Golf Club and that a letter has been sent to them requesting that the ditch be cleared and the damaged pipe fixed. A further suggestion, after the ditch and pipe have been fixed, is that a Surface Water Alleviation Scheme be implemented.

The damaged bollards at the junction of Oak and Henry Dixon Roads has again been reported to ECC.

The damaged chevron signs at Appleford Bridge are to be replaced by ECC.

x. General Maintenance.

The current maintenance programme continues and compliments were paid to the Maintenance Contractor for his work within the parish.

xi. BALC 2015 AGM to be held on 22 June at 19.30 in Causeway House.

Attendance will be agreed at the June meeting.

1078. Planning Matters:

New Applications:

15/00272/LBC: Installation of secondary glazing - Hoo Hall Cottage, 223 Oak Road.

Because the date for observations was prior to this meeting, the Chairman sought Members' comments earlier and, since there were no adverse comments raised, a reply was sent to BDC accordingly.

15/00234/FUL: Proposed new dropped kerb to create vehicular access - Hoo Hall Lodge, Oak Road.

Members raised no objection to a normal sized vehicular access but considered this application to be excessive for normal domestic use.

Planning Results:

15/00066/FUL: Erection of two storey extension - 318 Rickstones Road
Application refused.

Planning Appeals:

There were no planning appeals to be considered.

1079. Ongoing Planning Issues:

- i. BDC Local Plan.
A meeting (WTC & RPC) has been scheduled for 15.00 hours on 21 April 2015 in Witham Town Hall, to discuss liaison regarding the allocation of sites by BDC together with any possible future amendment to local Parish Boundaries. The Chairman has agreed to attend and Cllr. Prime also agreed to attend.
- ii. Rivenhall Airfield.
ECC has granted permission for the removal of conditions 28 and 30, restricting the geographical source of waste materials.
- iii. ECC Waste Development Plan.
There was nothing further to report at this meeting.
- iv. ECC Minerals Plan.
ECC has granted permission for the extraction of materials from sites A3 and A4 as identified in the Minerals Local Plan 2014 together with the retention of the existing access onto the A120.
Colemans Farm Quarry Application - It was **agreed** that the Chairman draft and circulate a suitable reply to ECC regarding the further additional information relative to Highways and Transport.
- v. Braintree District Local Highways Panel:
 - a. 7.5T weight restriction, Oak Road. Currently being reconsidered by ECC.
 - b. Church Road layby at Church. In progress.
 - c. Extended 30mph limit along Church Road. Agreed.
 - d. Church Road/Oak Road highway signage. To be linked with item (a) above.
 - e. Grass verge outside 51-53 Oak Road.
 - f. A12 in Braintree District - Survey the PRoW truncated by the A12 and draw up a plan of action. To be referred to Central Government for possible future consideration. No longer a BDLHP issue.

1080. Correspondence received since the date of this agenda.

There was no additional correspondence.

1081. Reports from PC Representatives.

Cllr. Prime brought a brief report relative to the Passenger Transport Representatives' meeting and full written details were then included in the current circulation box.

1082. Finance matters:

- i. To agree accounts for payment.

Proposed by Cllr. Prime, seconded by Cllr. Wright and unanimously agreed

that the following accounts be paid. Cheques were then drawn accordingly.

1016	HMR&C	£215.00	PAYE 4 th $\frac{1}{4}$ year 2014/15**
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** *This cheque was raised prior to this meeting with the Chairman's approval, in order to meet the HMRC deadline of 7 April 2015.*

1017	E-ON UK Plc	£13.04	Electricity for Xmas tree lights.
1018	Henry Dixon Hall Charity	£6.25	Hall Hire.
1019	Kempco Ltd	£118.20	Printing
1020	K.P. Taylor	£359.05	Salary/expenses March '15
1021	A. Walsh	£274.50	Maintenance March '15

- ii. To agree the final accounts for 2014/25.

The Clerk/RFO produced the balanced and reconciled accounts for the year ended 31 March 2015.

Proposed by Cllr. Bills, seconded by Cllr. Wright and unanimously agreed that these accounts be accepted as a true record and the Chairman then signed the Annual Return.

1083. Information exchange and future agenda items.

- Overhead Projection Equipment has now been installed in the Village Hall and can be used by hirers if required.

1084. Dates of future meetings:

Tuesdays 12 May and 2 June in The Henry Dixon Hall and Rivenhall Village Hall respectively, both commencing promptly at 20.00hours.

1085. Closure.

The Chairman closed the meeting at 21.55 hours.

Signed: Date:

CHAIRMAN